



**Safer York Partnership Board
Minutes of the Meeting held at 10.00am on 6th December 2016
The Green Room, West Offices**

Present: Dave Dryburgh (DD), Group Manager, NYFRS (Chair)
Adam Thomson (AT), Commander for York, Vice Chair
Tom Brittain (TB), Interim Director of Housing and
Community Safety, CYC
Wendy Hilton (WH), The Humberside, Lincolnshire and
North Yorkshire Community Rehabilitation Company
Martin Farran (MF), Director of Adult Social Care, CYC
Michael Melvin (MM), Asst Director Social Care, CYC
Cllr David Carr (DC), Portfolio Holder for Community
Safety, CYC

In attendance: Jane Mowat (JM), Head of Community Safety, SYP
Sharon Stoltz (SS), Director Public Health
Leigh Bell (LB), Public Health, CYC
Kyria Ayre (KA), Head of Safeguarding, CYC
Steve Harrison (SH), Commissioning Manager for OPCC
Nicole Hutchinson (NH), Commissioning Manager for
OPCC
Will Naylor (WN), Deputy Police & Crime Commissioner,
OPCC
Caroline Blackburn (CB), Business Planning & Support
Manager, NYP
Liz Butcher (LB), Public Health England
Pam Tinker (PT), Partnership Support Officer, SYP

1. Apologies

1.1 Apologies were received from Charlotte Bloxham, Sara Farrar, Jon Stonehouse, Odette Robson, Helen Ash and Cllr Barbara Boyce.

2. Minutes of the Last Meeting – 20th September 2016

2.1 The minutes of the last meeting held on 20th September 2016 were duly accepted as a true and accurate record.

3. Matters Arising

- 3.1 SS advised that the DAAT had been dissolved some time ago and requested that the organisation be removed from the title.
- 3.2 SS requested that the terms of reference be circulated to provide clarity around the Board framework, including statutory partners. She said that with various re-structures and changes over time in the re-mit of the Board then the terms of reference may need to be re-visited.
- 3.3 JM said that not all the WRAP3 training has been delivered. As soon as the training has been completed then a summary sheet will be made available for circulation.
- 3.4 Confirmation was given that the Inter Board Protocol has been signed off by the Chair of the Health and Well Being Board.
- 3.5 DD advised that both the Community Safety Strategy and Police and Crime Plan were to be prioritised for discussion at this meeting. Therefore the presentation on Drug and Alcohol Commissioning Services is to be deferred and may be picked up under the new Community Safety Plan.

4. Formal Nomination of Chair and Vice Chair

- 4.1 DD reminded members that following the departure of Steve Waddington that a Chair and Vice Chair need to be agreed by this Board.
- 4.2 Cllr David Carr nominated Dave Dryburgh as Chair and Adam Thomson as Vice Chair. This motion was seconded by Michael Melvin.

5. Police and Crime Plan

- 5.1 WN explained that a new Police and Crime Plan is to be produced in April 2017. A research partner has been commissioned to undertake a wide ranging consultation, firstly with the public and then with partners/other organisations to understand their concerns over crime and the priorities they set for their police force. A simple summary of findings and priorities were circulated and members were asked to consider the findings and provide input to ensure that these are the correct focus for the PCC to build the Police and Crime Plan for 2016 around. WN advised that the Crime Plan will also include a local plan for York.

- 5.2 WN summarised that currently the priority focus on the public consultation survey set out for consideration and feedback includes:
- Boosting the Frontline
 - Effective Collaboration
 - Focussing on Customer Service
 - Protecting the Vulnerable.
- 5.3 JM said that the new CSP will be both aligned and cross referenced with the Police and Crime Plan. MF advised that it is important that priority issues may be evidence based and not just anecdotal. Consultative data needs to be triangulated. The Police and Crime Plan is key for adult social care as York has a vibrant third sector which includes vulnerable people. SS said that both suicide and mental health features highly and she is aware that there are difficulties in obtaining A & E data which is crucial tracking data. AT agreed that reported mental health issues are on the increase as approximately 60% of calls to NYP are connected to mental health and welfare issues. The public need to be aware of what are the priorities and of resource constraints and to this end communication is key.
- 5.4 WN explained that once the priorities have been agreed then a business plan will be structured to reflect the priorities and performance. This will determine the action plan and how this is to be delivered in York. The Plan will be coherent in the CSP plus other relevant plans. There is a need to have other partners on board to fully achieve priorities and provide a co-ordinated approach.

6. Community Safety Plan

- 6.1 DD thanked JM for the work done to produce the draft version of the CSP. He said that we need to look at how we work as a partnership, including structuring future meetings and how we deliver action plans.
- 6.2 JM explained that the Joint Strategic Intelligence Assessment (JSIA), the Joint Strategic Needs Assessment (JSNA) and consultation with the Police and Crime plan have contributed to the priorities set out in the CSP. Links need to be strengthened around substance misuse with the Health and Well Being Board. JM advised that Board members will be responsible for delivering the plan which has adopted a thematic approach. She asked whether members felt that the emerging priorities were correct for York.

- 6.3 Members requested that a clearer introduction should state contributions not just from statutory partners but also wider partners. In addition, the introduction should signpost how assessments have determined priorities, whether based on evidence or perception. Reference to other plans/strategies would provide a cross reference and a duty of ownership by other organisations.
- 6.4 DC explained that Overview and Scrutiny had requested that the Hate Crime Strategy remain separate. However he advised that this strategy should sit with the CSP as it is currently being driven through the Community Safety Unit.
- 6.5 Members agreed that there is a glaring omission from the NHS however attendance in the future may be resolved by approaching the Health and Well Being Board. A review of the governance structure of this Board should also assist in this process.
- 6.6 Members agreed that the six priority areas be extended to include Substance Misuse (under Alcohol Strategy). Hate Crime is to be delivered under Tackling ASB. DD proposed that a lead be nominated for each priority who will focus on producing and delivering their own action plan, and identifying blockages. He reminded members that the CSP is the responsibility of all members of the Board.
- 6.7 JM said that in the past negative press has been received particularly over ASB and river safety. She requested that this Board also look at including a Communication Strategy to create a higher profile.
- 6.8 JM advised that the timeline for priorities is the end of January 2017.

Action: Nominated leads to submit their priorities by 31st January 2017 for inclusion in the CSP. JM to circulate the updated version of the CSP.

7. Alcohol Strategy

- 7.1 SS reported that the Alcohol Strategy has not yet been formally published and is in its final draft stage. She said that there are benefits of having a separate strategy as the inclusion of substance misuse would dilute the priority of alcohol. She advised that some of the measures will be owned by this Board and some will sit with the Health and Well Being Board. The four key outcomes, supported by action plans, is trying to preach a balanced message for York. A specific priority is around alcohol and young people. She said that Jon

Stonehouse has indicated that some of the wording describing the impact on young people needs strengthening. The intention of the Alcohol Strategy is to improve best practice and the sharing of information. SS invited comments from members.

- 7.2 LB advised that they have struggled both with the consultation process and who takes ownership of the strategy. SS requested feedback by the end of the week with the intention of publishing the document and focusing on implementation as soon as possible.

8. Community Safety Services Commissioning Funding

- 8.1 NH reported that an overview of the commissioned services for 2016/17 and funding consultation for 2017/18 was circulated to the Board. Feedback was requested by 30th November.

- 8.2 NH said that the consultation process is ensuring that current commissioning services are meeting the priorities set out in the JSIA and local needs for next year. A number of issues have been highlighted in the previous year such as lack of evidence based outcomes from previously funded projects and some commissioned services which have been underused. There is a need to increase a co-ordinated focus which is pro-active and addresses the emerging needs and problem profiles set out in the JSIA.

- 8.3 An internal review is to follow the consultation process in December and early in the new year feedback will be disseminated to CSP members.

9. AOB

- 9.1 AT advised that York Rescue Boat now have an independant Board of Trustees. They have declared a memorandum of understanding which will be DEFRA approved. The service is to run every Saturday evening with a view to increasing to an additional evening during the summer period.

Date of Meetings for 2017 to be agreed